



ADMINISTRATION COMMITTEE AGENDA

November 24, 2025

5:30 PM

1. Call to Order

- a. Godfrey, Nemi, Bradt, Elder, Myers, Robins, Voccio

2. Approval of Minutes of November 10, 2025

3. Community Safety and Security Committee Agenda

4. Community Services Committee Agenda

5. Refuse District Committee Agenda

6. Infrastructure Committee Agenda

7. Real Property

- a. Waiver of Residency Requirement – Tax Map Technician

8. County Attorney

- a. Resolution Settling United States v. 9.108 Acres of Land (Civil Action Number 1:25-CV-0031) and Settlement of Taxes
- b. Claim Settlement Patricia Cleri vs. Niagara County, NY Niagara County Index No. E173158/2020

9. Information and Adjournment

NIAGARA COUNTY ADMINISTRATION COMMITTEE
MEETING MINUTES
November 10, 2025
5:30 PM

	ADMINISTRATION	STAFF	OTHERS
PRESENT:	D. Godfrey A. Nemi R. Bradt J. Elder I. Myers C. Voccio R. Wydysh	R. Updegrave D. Huntington K. Alexander K. Andrews P. Lopes J. Pitarresi K. Schuler H. Soles	M. Filicetti, Sheriff's Office J. Schultz, Emergency Services D. LaRock, Probation C. Wilkins, Mental Health T. Lippa, Social Services G. Aronow, Employment & Training J. Gaston, Parks N. Allen, Engineering D. Quinn, Public Works D. Timm, Refuse T. Quattrini, Information Technology
EXCUSED:	C. Robins		

1. Call to Order

Chairman D. Godfrey called the meeting of the Administration Committee to order at 5:31 p.m.

2. Approval of Minutes

Chairman D. Godfrey asked for the approval of the minutes to the meeting of October 14, 2025. The minutes were approved by Legislator A. Nemi. Legislator J. Elder seconded them. The minutes passed unanimously.

3. Community Safety and Security Committee Agenda

- a. **Office of the Sheriff**
 - i. Accept Red Team Exercise Grant
 - ii. Contract for Latent Print Examiner for Forensic Laboratory
- b. **Probation**
 - i. Accept State Aid Block Grant SFY 2025-2026
 - ii. Renewal of Raise the Age Grant
- c. **Office of Emergency Services**
 - i. Accept Refund Check and Replace Classroom Chairs
 - ii. Committee Approval – Apply for NY CARES UP Grant
 - iii. Committee Approval – Apply for Technical Rescue & USAR Grant

Legislator D. Godfrey made a motion. Legislator C. Voccio seconded it. Passed unanimously.

4. Community Services Committee Agenda

- a. **Mental Health Department**
 - i. Contract Agency State Aid COLA-Minimum Wage Budget Modification
 - ii. 2026 Contracts
- b. **Employment & Training**
 - i. Accept Additional \$250,000 Renewable Energy Training Initiative (RETI) Funding

Legislator A. Nemi made a motion. Legislator I. Myers seconded it. Passed unanimously.

NIAGARA COUNTY ADMINISTRATION COMMITTEE
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5. Infrastructure Committee Agenda

a. Information Technology

- i. Informational - Niagara County AI Policy

b. Environmental/Solid Waste

- i. Change Order – No Cost Time Extension, Signal Fire, Solar Panel Consultant
- ii. Informational – Charging Stations – Soft Launch

c. Buildings & Grounds

- i. Court Renovations at the Angelo DelSignore Civic Building – Carpet Replacement
- ii. Lease Agreement with Good Will at Trott Access Center
- iii. Informational – DSS Workfare Program

d. Parks

- i. Oppenheim Park Capital Project – Lighting Improvement
- ii. Budget Modification – Niagara County Golf Course Cart Path Paving
- iii. Rescind Resolution IF-153-258 NYS Office of the Parks Recreation and Historic Preservation Municipal Parks and Recreation Grant for the Burmaster Park Natural Playground Phase II Grant Acceptance
- iv. NYS Office of the Parks Recreation and Historic Preservation Municipal Parks and Recreation Grant for the Burmaster Park Natural Playground Phase II Grant Acceptance
- v. Informational – New POS System at Niagara County Golf Course

e. Engineering

- i. New Public Works Building Permanent Easement for New York State Electric and Gas, EPN2007
- ii. Change Orders

- 1. Golf Course Site Improvements Locker Room Modification, CIR – Electrical Construction Contract – EPN2311, NO.2 Final
- 2. Golf Course Site Improvements Locker Room Modification, Parise – Mechanical Construction Contract – EPN2311, NO.1 Final
- 3. Golf Course Site Improvements Locker Room Modification, Cavlee – General Construction Contract – EPN2311, NO.1 Final
- 4. Recreational Facilities at Krull and Oppenheim Parks, Scott Lawn Yard – EPN2309, NO.2 Final
- 5. Public Safety Roof and Roof Top Unit Replacements, Parise Mechanical, EPN2310 – NO.2 Final
- 6. Public Safety Roof and Roof Top Unit Replacements, Grove Roofing, EPN2310 – NO.3 Final
- 7. Hartland Road Culvert No. 108-10, Malvestuto Construction – EPN2315, NO.1 Final

- iii. Rehabilitation of Wolcottsville Road and Royalton Center Road up to Ernest Road Amendment No.1 – Final

- iv. Informational – EPN2215, Ewings Rd/18 Mile Creek 5-7 Program and Quaker Rd over Golden Hill Creek Vertical Down Program

f. Public Works Administration

- i. Resolution to Declare Connect Niagara Bus #57 Surplus Property

**NIAGARA COUNTY ADMINISTRATION COMMITTEE
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ii. Budget Modification – Power Management

Legislator R. Bradt made a motion. Legislator J. Elder seconded it. Passed unanimously.

6. Treasurer's Office

- a. Designation of Depository and Deposit Amount
- b. Distribution of Mortgage Tax
- c. Assignment of Contract between Niagara County and Avenu Insights and Analytics LLC to Neumo Group LLC Pursuant to Acquisition

Legislator A. Nemi made a motion. Legislator J. Elder seconded it. The three resolutions passed unanimously

7. Board of Elections

- a. 2025 Vote by Mail Grant Acceptance
- b. 2025 Election Grant Acceptance

Legislator D. Godfrey made a motion. Legislator C. Voccio seconded it. The two resolutions passed unanimously.

8. County Manager

- a. Set Public Hearing for Assessment Tax Roll for the Niagara County Water District
- b. Set Public Hearing for Assessment Tax Roll for the Niagara County Refuse District
- c. Set Public Hearing for Assessment Tax Roll for the Niagara County Sewer District
- d. Set Public Hearing for the Tentative Budget for the Year 2026

Legislator J. Elder made a motion. Legislator R. Bradt seconded it. The four resolutions passed unanimously.

9. Adjournment

A motion was made by Legislator J. Elder to adjourn. Legislator I. Myers seconded it. Passed unanimously. The Administration Committee meeting adjourned at 6:18 p.m.

Minutes Transcribed By:

Heather Soles, Budget Assistant
Office of Management & Budget

Minutes Approved By:

David E. Godfrey, Chairman
Administration Committee



COMMUNITY SAFETY AND SECURITY COMMITTEE AGENDA November 24, 2025

1. Call to Order
 - a. Hill, Godfrey, Bradt, Robins, Elder, Abbott, McKimmie

2. Approval of minutes from previous meeting

3. Sheriff

**Res. – Accept Police Traffic
Services Grant.**

**Res. – Award of Shower Refinishing
Request for Proposal.**

Res. – Sole Source Doron Precision Systems

**Res. – Sole Source Qualtrax Software
Maintenance Service Agreement.**



Community Services Committee

AGENDA - Meeting of November 24, 2025

1. Call to Order

- a) Bradt, Gooch, Godfrey, Nemi, Robins, Speranza, Voccio

2. Approval of Minutes of November 10, 2025

3. Department of Public Health

- a) Buildout of the Relocation of Public Health Clinic and Offices-Change Order No.2

4. Department of Mental Health

- a) Budget Modification – Contract Agency State Aid COLA
- b) Budget Transfer – A4310 Court Ordered County Mandated Costs
- c) Resolution to Reorganize Opioid Addiction/Overdose Strategy Implementation Standing (OASIS) Committee

5. Motion to Adjourn



REFUSE DISTRICT COMMITTEE AGENDA

**November 24
5:30 PM
Courthouse Chambers**

1. Call to Order by Chairman Legislator Shawn Foti
2. Approval of Meeting Minutes from August 5, 2025
3. Approval of November 2025 Abstract
4. Approval: Declare 2002 Volvo Surplus
5. Approval: Lockport Landfill Sump Pipeline Repair
6. Adjournment



INFRASTRUCTURES COMMITTEE AGENDA
NIAGARA COUNTY COURT HOUSE
LOCKPORT, NEW YORK
MONDAY NOVEMBER 24, 2025
MEETING NO. 13
5:30 PM

- 1. Call to Order**
 - a. Foti, Robins, Myers, Abbott, Hill, Speranza, Bradt
- 2. Meeting Minutes – Approval**
 - a. November 10, 2025
- 3. Refuse – Approval**
 - a. Award Sump Repair Bid
 - b. Surplus Refuse Tanker Vehicle
- 4. Buildings and Grounds – Approval**
 - a. Budget Modification – Parking Lot Improvements
- 5. Engineering – Approval**
 - a. Federal/State Agreement – Ewings Rd over Eighteen Mile Crk, Town of Newfane and Quaker Rd over Golden Hill Crk, Town of Somerset Federal Aid Local Project Agreement, EPN2215
 - b. Western NY Stormwater Coalition, 5 year Membership
 - c. Budget Modification – Niagara County Department of Public Works, Capital Accounts, Public Works Storm Facility
 - d. Change Order
 - i. New Public Works Facility, 12,000 Gallon Steel Tank Removal, Sun Environmental, EPN2007, NO.1 – Final
 - ii. New Public Works Facility, Concord Electric Corp., Fiber Optics between Buildings, EPN2007, NO.1
- 6. Administration – Approval**
 - a. Renewal of Contract with Niagara Falls Coach Lines, Inc. for the Operation and Maintenance of Connect Niagara Rural Transportation

**RESOLUTION SETTLING UNITED STATES V. 9.108 ACRES OF LAND
(CIVIL ACTION NUMBER 1:25-CV-0031)
AND SETTLEMENT OF TAXES**

WHEREAS, the United States of America, at the request of the United States Army and the United States Army Corps of Engineers brought a civil action for the taking of land in Lockport, NY under its power of eminent domain and through a Declaration of Takings, and for the determination of an award of just compensation to the owners and parties in interest, and

WHEREAS, the property located at 601 Ohio Street in the City of Lockport, commonly known as the Guterl Special Steel Corporation was selected for acquisition to carry out the Formerly Utilized Sites Remedial Action Program, and

WHEREAS, Niagara County was included in this civil action as to our interest in the property due to years of unpaid taxes, and

WHEREAS, as part of the civil action the United States of America has estimated, based upon fair market value of the property that just compensation for the property is \$100, which was deposited with the Court, and

WHEREAS, this 9.108 acres site is currently assessed at \$4,600 total due to the environmental contamination on the property, with taxes owing since 2001 for a total owing of \$777.25, and

WHEREAS, in order for the County to receive any more than their portion of the just compensation rendered in the Government's Petition we would have to contest that issue in a condemnation proceeding pursuant to Federal Rules of Civil Procedure and applicable law, and

WHEREAS, the cost of litigation in federal court to prove an increase in just compensation would likely be more than the unpaid taxes and therefore it would be more beneficial to use their just compensation to resolve our interest in this matter, now, therefore, be it

RESOLVED, that the Niagara County Legislature approves the settlement of Niagara County's interest in United States v. 9.108 Acres of Land and thereafter approves the settlement of unpaid taxes on the property to the just compensation awarded under Civil Action Number 1:25-CV-0031, and it is further

RESOLVED, that upon review by the County Attorney, the County Attorney or Chairman of the Legislature is authorized to sign documentation as to the settlement of Niagara County's interest.

ADMINISTRATION COMMITTEE

CLAIM SETTLEMENT
PATRICIA CLERI VS. NIAGARA COUNTY, New York
NIAGARA COUNTY INDEX NO. E173158/2020

WHEREAS, the County of Niagara self-insures its general liability coverage, and

WHEREAS, such loss fund is fully funded and separate from the General fund, and

WHEREAS, the County Legislature is authorized under Section 6-N of the General Municipal Law to approve claim settlements in excess of \$25,000.00, and

WHEREAS, on or about July 25, 2019 Patricia Cleri was injured in a slip and fall accident while at the Niagara County Philo Brooks Building, located at 59 Park Avenue, Lockport, New York, which is owned and maintained by Niagara County, and

WHEREAS, the case Patricia Cleri vs. Niagara County, New York, now presents an opportunity for settlement thereby avoiding additional litigation, trial and adverse judicial determinations, now, therefore, be it

RESOLVED, that the authority to disburse the Patricia Cleri vs. Niagara County, New York., litigation, in settlement, is given to the Risk & Insurance Manager in the amount of \$42,500.00 upon completion and receipt of a General Release for Niagara County and all other agents and employees of Niagara County and Stipulation of Discontinuance from plaintiff's and County's counsel.

ADMINISTRATION COMMITTEE

**WAIVER OF RESIDENCY REQUIREMENT
TAX MAP TECHNICIAN – REAL PROPERTY DEPARTMENT**

WHEREAS, the Niagara County Real Property Tax Department has permission to fill a Tax Map Technician vacant position, which is vital to satisfy requirements as mandated by NYS Real Property Tax Law, and

WHEREAS, due to challenges with recruitment for this highly technical and specialized position, Niagara County Civil Service posted the open position which resulted in two applicants, one of which resides outside Niagara County, and

WHEREAS, after considering the one Niagara County candidate it was determined that they had since taken another position and rescinded their application, and

WHEREAS, the Department has made a diligent and sincere effort to recruit candidates for the position from within Niagara County, including newspaper announcements and various job recruitment websites, and

WHEREAS, there are no remaining Niagara County applicants for this position at this time, now, therefore, be it

RESOLVED, that a Waiver of Residence from the policy to hire only Niagara County residents be approved to fill the vacant Tax Map Technician position when the most qualified applicant resides outside Niagara County.

ADMINISTRATION COMMITTEE